

Grow, Learn, Succeed



YSGOL GYMRAEG GLAN CEUBAL





Prospectus of Ysgol Gymraeg Glan Ceubal

2026 - 2027

Headteacher: Mrs Sian-Eleri Fudge

Deputy Headteacher: Miss Charlotte Tobias

Chairman of the Governing Body: Mr John French

Ysgol Gymraeg Glan Ceubal, Colwill Road,
Gabalfa, Cardiff. CF14 2QQ

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ysgolglanceubal@cardiff.gov.uk

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Instagram:
[@ysgolglanceubal](https://www.instagram.com/ysgolglanceubal)



Welcome to Ysgol Gymraeg Glan Ceubal.

This prospectus contains the information you will need about Ysgol Gymraeg Glan Ceubal. A copy is also available on the school's website: www.ysgolglanceubal.cymru

Our aim is to ensure that all children, whatever their ability, reach their full potential in a happy and safe environment. We believe that parents, the school and the community should work together in partnership for the benefit of the children and their education.

We hope that you and your child will be very happy as part of our school. If you have not visited us, you are welcome to bring your child with you to see us. We are happy to answer any question you may have and look forward to meeting you.

Aim of the Prospectus

The aim of this prospectus is to give parents/guardians information about our school.

We hope that the information will be of assistance to you and facilitate the process of ensuring that all members of the school are happy to attend at all times.

Welsh is the day-to-day language of the school. Welsh is the language used to communicate with the pupils and in the school's administration. The school communicates with parents in Welsh and English.

The information is correct at the time of printing, although changes may occur before or during the school year or in subsequent years.

Mission Statement

Grow Learn Succeed

Our Vision:

Our school's vision is to equip ambitious and creative individuals in a happy, inclusive, caring and homely environment. We create a strong awareness of Welshness and pride in our language. We develop principled citizens who are aware of the diversity in our world and are ready to contribute to a better future and to be a valuable member of society. We nurture enterprising learners who learn and succeed through perseverance. We believe that the school community should work together in partnership and give high priority to the welfare of pupils in our care.

Overview

According to Estyn;

'Ysgol Gymraeg Glan Ceubal is a happy, caring and homely community that gives high priority on the well-being of its pupils. Staff work together effectively to provide an inclusive ethos to identify the needs of all individuals. Pupils take pride in having positive relationships to discuss any concerns in a safe environment. Pupils treat each other and adults with respect and courtesy, which supports most to behave well. They have positive attitudes to learning and make sound progress from their starting points. Those who are latecomers to the Welsh language make sound progress with the language and gain confidence and enjoyment in it.'

Background

Ysgol Gymraeg Glan Ceubal was established by the local authority in 2009 as a response to the growing demand for Welsh-medium education in the city. The school is located in the suburb of Gabalfa in north Cardiff. The site is shared with Gabalfa Primary School which is the English primary school in the area. The school is located on a large open parcel of land close to the Taff path, with a view of the Cathedral and plenty of space to learn and play outdoors.

We moved in to a bespoke new building in September 2018. With a new school building we provide modern facilities for our pupils and contribute more to the local community, focusing on the same passion for the growth and development of each individual pupil.





The school has a nursery class that provides part-time education for up to 48 pupils through morning and afternoon sessions. There are around 200 pupils on roll at Ysgol Gymraeg Glan Ceubal, and they are taught in mixed-ability classes.



Ysgol Gymraeg Glan Ceubal has staff who form a friendly and hard working team. There is a team of teachers and support staff that work full and part time. All members of staff have responsibilities for different areas of the curriculum with literacy, numeracy and information technology skills a core element of the school's pedagogy. The school team includes an office administrator, a lunchtime supervisor and a caretaker. The headteacher is committed to the continuous professional development of all members of staff in order to enable them to carry out their roles effectively.



Well-being is central to everything we do here at Ysgol Gymraeg Glan Ceubal. The school is able to provide various interventions (wellbeing, literacy and numeracy) in order to support the needs of each pupil. The school also has a list of more able and talented pupils with those pupils being given a variety of experiences to maximise their ability and talent. Every pupil at Ysgol Gymraeg Glan Ceubal receives the best possible pastoral care with every member of the staff being responsible for the happiness of all of them indiscriminately.



The school takes part in a wide range of activities and events within the local area. A variety of extra-curricular clubs are run by school staff for pupils, including sports club, lunch time club, international club, wellbeing club and gardening club. In addition, a dance club is provided by external agencies. The school does not offer an after-school care service, but local provision is available to meet this need.



We take advantage of opportunities to visit various locations in the local area and the capital, for example, the Taff Trail, Cardiff Castle, the Millennium Centre, Techniquist, SWALEC stadium, Insole Court, the National Museum and St Fagans to enrich the pupils' learning experiences. All pupils have the opportunity to attend all kinds of educational visits during their time at the school.



The school is inclusive for all and the various experiences and careers of all the parents are taken advantage of, to enrich the learning experiences. Parents are invited to the school regularly to see pupils' performances and receive information about the curriculum and their children's progress.



All members of the Governing Body are critical friends of the school in order to guarantee that the pupils receive the best possible education and provision. They visit the school regularly and hold various meetings, for example, full meetings of the Governing Body, health and safety, standards, additional learning needs and more able and talented education, and finance.



The Building

Ysgol Gymraeg Glan Ceubal's building is suitable for an adult/child in a wheelchair. The school's classes are at the same level. The school has an Access Plan in accordance with Ysgol Gymraeg Glan Ceubal's Equality Policy. The school conform fully to the revised Disability Discrimination Act.

Access and Registering Children to attend the School

Parents who are thinking about sending their child to the school should arrange to visit the school by contacting the school office. Telephone: 029 20626650 or email: ysgolglanceubal@cardiff.gov.uk

Nursery and Reception: Cardiff Council's Admissions Department will contact families directly. You will need to register your desire for your child to attend the school online. Contact the School's Admission Department on 029 20872909 if you would like more information.

There is room for 258 pupils in the school which is 30 in each class (from the Reception Class up to Year 6); and 48 places in the nursery.

The Outer Area

If you want to give your children access to nature and the outdoors, then it is important to tell you that Ysgol Gymraeg Glan Ceubal is lucky enough to have an outdoor space even bigger than the rugby pitch at the Principality Stadium. This means you can count on there being enough space for your child to enjoy outdoor learning, sporting activities and free play with their friends.

Our outdoor area is divided into several different zones (see picture below):

An outdoor playground featuring long multi-unit wooden balance paths, plus a climbing frame and slide

Large sports and activities area

Garden area with large raised beds, polytunnel and our very own orchard

A yard where our children play safely in separate areas according to age

A dedicated forest school area, which includes a tree ring, various wildlife habitats and a fire pit





Breakfast Club (Reception - Year 6)

A Breakfast Club is held at the school and is funded by the Welsh Government. The club starts at 8:20 a.m. If you would like your child to attend this club, contact the school office.

School Session Times

The school is open between the following times: 8:55 a.m. – 3:10 p.m.

Morning Nursery Session: 8:55 a.m. – 11:25 a.m.

Afternoon Nursery Session: 12:40 p.m. – 3:10 p.m.

Parents are asked to ensure that their children arrive at school by 8:55 a.m. Parents are reminded of their responsibility to collect their children promptly at 3:10 p.m. or make another suitable arrangement. If there is a change in the circumstances of morning or afternoon arrangements, the school must be notified outlining the change in arrangements.

School Lunch and Morning Snack

The food is cooked in the school kitchen. Dinners are provided according to the dietary policy of Cardiff County Council's Catering Service. You can view the menu on the Cardiff County Council website. The Parentpay online payment system is used to order and pay for your child's lunch. If you receive financial support or are unemployed, you may be eligible for free school meals. Please ask at the school office or call the Civic Centre on 029 20873000 for further details and an application form. There is a daily choice of vegetarian food, with all dietary needs taken into account. All pupils at the school receive free lunch in accordance with Welsh Government policy.

The school pupils are encouraged to bring fruit from home as a morning snack. A carton of milk is given free of charge to each child up to year 2. In accordance with our Food and Fitness Policy, it is not acceptable for the pupils to eat any type of food that is not healthy or drink pop from home in the yard during lunch and play times.

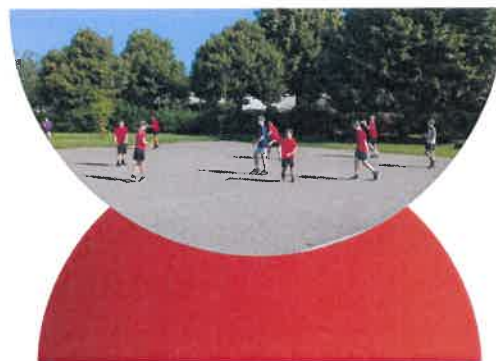


Charging Policy

Parents are asked to pay, voluntarily, for visits, activities and some clubs.

Support for Parents/Guardians

It is school policy to help parents/guardians if there is difficulty paying for any educational visit or educational provision offered by the school. Make an appointment with the Headteacher to discuss any payment difficulties or concerns. The Headteacher will deal with each request individually and confidentially. This gives every pupil in the school the opportunity to have equal access to the curriculum. (Please see Charging and Remissions Policy).



The Curriculum

At Ysgol Gymareg Glan Ceubal our intention is to develop confident and independent learners. The Curriculum helps us work towards a vision of improving education which is our national mission. There is nothing more essential than that all children and young people acquire an education and have complete access to the experiences, knowledge and skills they need for employment, lifelong learning and in order to be active citizens.

The Curriculum for Wales guidelines clearly state what is important in providing a broad and balanced education.

The four purposes are a shared vision, and this is the aspiration for all children and young people. In realizing these, we set high expectations for everyone, promote personal and national well-being, tackle ignorance and false information, and encourage critical and civic engagement.

The school's curriculum is everything that learners experience in pursuit of the four purposes. It is more than just what we teach. It is also about how we teach it and, crucially, why we teach it.

Curriculum development should be at the heart of the efforts of teachers, schools and the nation to raise standards for everyone, tackle the attainment gap and ensure an education system that is a source of national pride and that inspires public confidence.

It is also an important means of ensuring that the United Nations Convention on the Rights of the Child (UNCRC) is a central part of the learning experiences of our children and young people, and of ensuring that they understand their rights.

Our objectives in terms of Physical Education:

- Promoting physical activity and a healthy lifestyle;
- Developing positive attitudes – working as part of a team, promoting fair play;
- Ensure safe practice and enjoyment.

The Curriculum for Wales

A Curriculum Framework for Wales was designed to help teachers develop a more integrated approach to learning. The Six Areas bring familiar disciplines together, and encourage meaningful and strong connections across different disciplines. Those individual disciplines will continue to play an important role, especially as learners show progress and begin to specialise.

In addition to collaboration, the Curriculum for Wales guidance encourages cross-disciplinary learning and teaching, both within and across the Areas. This will enable learners to make connections across their learning and to combine different experiences, knowledge and skills. This Framework contains 27 statements of what matters. These ensure a level of consistency in curriculum planning across settings and schools, as learners must develop an understanding of all the statements. The process of exploring and revisiting these statements will enable learners to develop a progressively deeper understanding along the learning continuum and to show progress on the journey towards a more sophisticated understanding of the knowledge, ideas and key principles in each Area. This more sophisticated understanding will enable learners to appreciate how their learning contributes towards these ideas and why this is important, rather than retrieving isolated facts without understanding the context. This progress should be supported with a variety of assessment methods that enable the learners and practitioners to understand where the learners are, and what they need to do next.

The curriculum will be organised into 6 Areas of Learning and Experience:

- Expressive Arts
- Health and well-being
- Humanities (including Religious Education which should remain compulsory until the age of 16)
- Languages, literacy and communication (including modern foreign languages in Wales, which should remain compulsory until the age of 16)
 - Mathematics and numeracy
- Science and technology (including computer science).

Assessment



Records of the pupils' work are regularly updated. Evidence of pupils' work is recorded and permanent assessment - formal and informal - of individual pupils' progress is carried out and the development and performance of each pupil is 'tracked'. Pupils in Year 2-6 are also assessed through the National assessments annually, which consist of; a Reading Test (Welsh and English), Numeracy (Procedural and Reasoning). The results are shared with the parents / guardians at the end of the academic year.

Report to Parents



Parents' Evenings are held during the Autumn and Summer Term in order to share individual targets and discuss the progress and attainment of each pupil individually. An Annual Report is presented to Parents at the start of the Summer Term.

Homework



Homework is set to support the class work. There is a specific focus on literacy work, numeracy and learning experiences. The work is placed digitally on Class Dojo or Google Classroom in order to support collective learning. Information about homework is given directly to parents and the tasks vary from class to class. We encourage families to read with their child(ren) daily.

Religious Education and Mutual Worship



The school does not belong to any specific religious denomination. The Cardiff Agreed Syllabus (2008) is followed. This is a statutory requirement for schools maintained by the County.

The pupils all have the opportunity to worship. These times offer a special opportunity for the school community to meet together during assemblies to worship together and consider issues that affect the whole school, covering topics as diverse as bullying, holidays, relationships and famous people. Parents have the right to withdraw their children from the services or part of our assemblies and the Religious Education lessons in the classroom.

Parents have the right to withdraw their child partially or completely from lessons or school assemblies. In cases where this happens, no other lessons are provided.



Musical Instrument Lessons

Pupils from Year 2 up to Year 6 will have the opportunity to receive instrumental lessons through the Cardiff County Music Service. A variety of different instruments can be learned. An application must be made in advance in order to learn a specific instrument. The pupils are taught in small groups during school hours. Parents are expected to pay termly for these lessons.



After School / Lunchtime Clubs

Ysgol Glan Ceubal provides a number of fun clubs after school which include; Wellness Club, Sports Club, Digital Club, International Club, and Choir Club. Current information is given each season.



Sports

There is a link between physical education (PE) as set out in the National Curriculum and sports such as extracurricular and community activities.

Many of the skills developed in PE are perfected and practiced through sport. At Ysgol Gymraeg Glan Ceubal, we realize that the pleasure the pupils get from taking part in sport provides a strong motivation for many of them to improve their physical skills. This leads to sporting activities in the local community. We encourage our pupils to run a mile a day during our wellness weeks which take place every two months in order to promote their fitness and wellbeing.



Physical Education Uniform

The school's Physical Education uniform is the Ysgol Gymraeg Glan Ceubal Physical Education T-Shirt and black shorts. Pupils and staff are expected to dress appropriately and remove all jewellery in accordance with Ysgol Gymraeg Glan Ceubal's Health and Safety Policy.

The school uniform can be purchased from YC Sports, in Whitchurch, or online at

<http://www.ycsports.com/my-school/ysgol-glan-ceubal>



Physical Education Procedure

There will be weekly lessons at the school. Year 3 pupils have swimming lessons for 10 sessions during the Summer term. Children will travel in a bus with a belt. Insurance is arranged by the school. The Upper Department children develop their Outdoor Adventure skills while visiting Llangrannog and Cardiff Urdd Camp and organisations such as Rock UK as part of the cluster's transitioning activities. Sports Day is held annually during the Summer Term.

Additional Learning Education Arrangements

It is a priority for the school to provide a rich and complete education to all pupils regardless of their age, ability, gender, ethnicity, religion, attainment and learning barriers. This ensures that they have equal access to the curriculum ensuring first class quality while considering their well-being and education.

The school has an Additional Learning Needs (A.L.N.) policy. The intention of our policy is to identify difficulties early and intervene in order to give the best possible start to a child's life at Ysgol Gymraeg Glan Ceubal.

Appropriate support is provided for pupils with additional learning needs through the collaboration of the school staff and the County's specialist teachers, ensuring that they have the same experiences and opportunities as their peers.

It is arranged that the class teachers/ A.L.N. coordinator meet the parents of children who receive support seasonally. Appropriate differentiation is made to ensure that all pupils, including pupils with A.L.N. benefit from having a broad and balanced curriculum. The A.L.N. coordinator (ALNCo) will collaborate with the class teachers to prepare an Individual development Plan for pupils identified as having ALN. These pupils are also supported with the help and support of the school's teaching assistants.



More Able and Talented

A More Able and Talented Policy (M.A.T) is also implemented in the school, a policy that outlines the special abilities and talents of individual pupils. Several sources of statistics about pupils' achievement and attainment are used together with the teachers' professional opinion in order to draw up a list of M.A.T pupils annually. M.A.T pupils are included in all the school's activities with the aim of extending and supporting these pupils through differentiated activities in class together with taking advantage of opportunities to further expand the experiences and provision for them. Literacy and numeracy skills are prioritised along with any other talent or skill within and beyond the school. Parents are welcome to discuss any concerns regarding their child's education by prior arrangement.

Relationship and Sexuality Education

The latest education laws require that sex education is an important element in schools since they have a clear responsibility to ensure that pupils are properly prepared for adulthood. This will be done in a way that will encourage them to respect moral and family values, as part of the Relationship and Sexuality Education framework.



Child Protection

Senior Designated Child Protection Teacher: Sian Eleri Fudge (Head) [029 20626650]

Designated Child Protection Teacher: Charlotte Tobias [029 20 626650]

Governors responsible for Child Protection: Mr John French

County Child Protection Liaison:

**[SLLSSafeguarding TeamInformation@cardiff.gov.uk] MASH: 029 20536490/
029 20788570**

Every child in the school has a class teacher who is responsible (in the first place) for the welfare and education of those pupils. The class teachers look after the educational development and welfare of the pupils. If any problem, disclosure or obvious emotional or physical changes occur, they will be reported to the Headteacher (Designated Senior Teacher) or the Deputy Headteacher (Designated Teacher), who will then take responsibility immediately. In a case which is considered to be serious, then the Headteacher (Designated Senior Teacher) or Deputy Headteacher (Designated Teacher) contacts the County's Child Protection contact. He/she does not need to inform the parents/guardians about this.

If a situation were to arise where a child would reveal confidential information that would cause concern for his/her safety, then the appropriate adult (teacher, assistant, office and kitchen staff, lunchtime supervisors, volunteer, carer) will be notified by the Headteacher (Designated Senior Teacher) in the first instance, in their absence then the Deputy Headteacher (Designated Teacher); in the absence of the Headteacher and Deputy Headteacher, then they are to contact MASH. The child will not be questioned further about the information disclosed and the relevant adult will record the information disclosed and share it with the appropriate contact.

Should there be a child's concern regarding the Headteacher (Designated Senior Teacher), then the appropriate adult is to contact the Chair of Governors immediately.

If a parent has a concern about any aspect of his/her child's welfare, then a time will be arranged for him/her to discuss with the class teacher. It would help if a parent made an appointment in advance to see the Headteacher.



First aid:



The school's First Aid Officers: Mrs Rhiannon McDuff and Miss Lucy Rogers. Almost all members of staff have also completed first aid training in the workplace. If a pupil has an accident or is injured during the school day, it is recorded on a sheet kept in the Children's Accident Register File. The parents are contacted in order to inform them of an accident or serious illness. In addition, the parents/guardians are contacted to inform them of a bump to the head. A copy of the leaflet is made in order to take home with the pupil. Parents/guardians are expected to collect their child if the accident or injury is serious. In the event of an accident or very serious injury, the emergency services and the parents/guardians are contacted immediately.

Children in Care



The Headteacher is the designated member of staff who has responsibility for maintaining and promoting the educational success of specific pupils known as 'Children in Care'. There is regular communication with all the relevant agencies and stakeholders involved with these pupils ensuring the best possible care and education for them within the safe and inclusive environment of the school.

Transition



The class teachers have the opportunity to discuss the welfare and education of each pupil individually at the beginning of each academic year in order to facilitate the transition arrangements from one class to another. The pupils have a transition day in their new classes in the Summer term. Year 2 pupils are given the opportunity to get a taste of activities through the medium of English during the Summer Term. They receive the hundred key words in English as preparation for their period in Year 3.

There will be a variety of opportunities for Year 6 pupils to visit high schools during the Summer Term in order to facilitate the process of transition and ensure a smooth transition. There will be transition meetings in order to share information about the well-being, achievement and attainment of each individual pupil who is about to transfer to the secondary schools.



Ysgol Gymraeg Glan Ceubal Gymraeg School website

Go to: www.ysgolglanceubal.cymru to learn about all aspects of school life.

Instagram: @ysgolglanceubal

Follow the school on Instagram to see all the school's activity through photographs. The school does not want parents to respond at all to what is given on the school's account as the aim is only to share the pupils' experiences. We thank the parents/guardians for respecting this informal understanding.

Class Dojo

The school uses the Class Dojo app as a means of sharing information internally with the school community.

E-Safety

Parents are informed about the importance of safety on the web by means of our school policy, the cluster's e-safety guide, appropriate information in newsletters together with presentations to parents. Safety is always promoted in order to ensure the best possible safety at school and at home. With HWB+, each individual pupil's username and password is shared confidentially with the parents. Mr Aled Lloyd Jones, Information Technology Leader, is responsible for this aspect at the school.

Health Visitor

The school nurse visits Reception Class pupils during the year to carry out eye and hearing tests. They come to the school occasionally if there is concern about specific pupils.



Inclusion and Equality

Information about equality is included in Ysgol Gymraeg Glan Ceubal's Equality Policy. This policy outlines the commitment of all the school's stakeholders to ensure equality and the inclusion of all members of the school.

Arrangements for making a complaint.

If any parent has a complaint about the organization and/or content of the curriculum (under Section 23 of the Education Act 1988) he/she is asked to follow the following steps:

- a. Inform the Headteacher of your complaint. It is examined and a response is given to the complaint.
- b. If you are not happy with the response, then write to the Chair of the Governing Body. The complaints sub-committee will respond to it.
- c. If you are not happy with the response, then write to:

Chief Schools and Lifelong Learning Officer, County Hall, Atlantic Wharf, Cardiff, CF10 4UW.

Home-School Agreement

An agreement is given to parents in September to sign. A copy is kept at the school and a copy is given to the parents. You are asked to sign the agreement at the beginning of the school year or at the first meeting with the class teacher.

Code of Conduct

The purpose of this code of conduct is to provide the expectations regarding the behaviour of all parents, carers and visitors associated with our school in order to ensure mutual respect and keep the whole school community safe.

Attendance/Illness

All schools must record and publish authorised and unauthorised absence numbers. Regular and punctual attendance is therefore very important. Would you be so kind as to let us know if your child is ill on the day by calling in the morning. Please do this daily, unless you are informed otherwise by the Headteacher.

Absence with Authority includes sickness, dental and medical appointments, musical examination, special situations etc.

Unauthorised Absence includes holiday absences and arriving late to sessions without reason. The official time to finish marking a register is 9:30 a.m. and 1:45 p.m. Parents will be given a fixed penalty notice for a period of more than 10 unauthorised sessions within 12 months. Parents could also be given a fixed penalty notice for going on holiday for more than 10 sessions (5 days) within 12 months if the pupil's attendance is below 90%.

If your child is ill or receiving treatment from a doctor, then it is wiser to keep him/her at home until the treatment is finished. If your child happens to feel ill during a school day then you will be asked to collect him/her. Remember to let us know if your address or telephone number changes.

Your child must be signed in and out of school during the day.

Medication

Medicines should be given if possible at home. If it is necessary for a child to receive medication during the school day, the parents should discuss the matter with the Headteacher and complete a 'Request to administer medication at school' form.

Security Arrangements

The school has a Health, Safety and Wellbeing Policy for pupils and staff. All possible care is taken for the safety of the pupils while they are at the school. If a pupil is ill or in an accident the parents will be contacted, then if necessary, the pupil will be taken to the Accident Department at the Heath Hospital.

Parents are encouraged to use the pedestrian gate to gain access to the school.

There is a security camera system around the building. Visitors must sign in electronically and then wear a Ysgol Gymraeg Glan Ceubal Visitor badge.

Pupils must be signed in and out using the electronic system. A pupil is not allowed to leave the school without permission. If there is a change in the way a pupil goes home, the parents are asked to tell the Headteacher or the pupil's teacher in advance about the arrangements made.

The car park is for staff only. The school will make reasonable adjustments to facilitate access for disabled visitors.

It is the responsibility of the Ysgol Gymraeg Glan Ceubal and Gabalfa Governors' Agreement Management Committee to collaborate with the schools' health and safety officer and report back to the full Governing Body on matters relating to the safety of the building/site.

Equal Opportunity

As a school we promote fairness and equality in the education we offer at the school. Ysgol Gymraeg Glan Ceubal does not discriminate against anyone, whether staff, pupils or visitors, on the basis of their gender, race, disability, religion or colour.

As a school we ensure that all pupils receive the same educational opportunities.

We aim as a school to eradicate any direct discrimination that can prevent a holistic education. If you would like a copy of the school's Equality Plan, please contact the Headteacher.

Pupils with disabilities

Special arrangements are made between the school and the home when a pupil with disabilities or Additional Learning Needs starts at school. Contact the Headteacher for more details. The school is sensitive to the needs of pupils with disabilities and makes every effort to include them in all aspects of the school's life and work.

If you would like a copy of the school's Accessibility Plan, please contact the Headteacher



Anti-racism



All pupils have the right to receive the best education that can be offered by the school, giving all pupils the opportunity to experience a variety of activities. We aim to create an ethos that is welcoming to everyone. Ysgol Gymraeg Glan Ceubal implements a Racial Equality Policy and our intention is to ensure that the ethos of the school will give the children the inclusive environment to grow as members of a multicultural society respecting others and showing a genuine interest in their interests.

It is important to respect other people's beliefs and culture, it is therefore important to help the pupils respect other ways of life; to make them aware that moral and meaningful lifestyles are common to all nations and cultures; and to be kind and compassionate to everyone regardless of their cultural background.

The framework of Personal and Social Education is followed to offer wide experiences to the pupils in order to develop a sense of self-worth and to be able to identify effectively with others. The Racial Equality Policy has an impact on our Disciplinary Policy, the Religious Education Policy, the PSE Policy and the Equal Opportunities Policy.

Ethos, Behaviour and Discipline



Our wish at Ysgol Gymraeg Glan Ceubal is to maintain a climate that promotes a positive attitude towards behaviour and discipline. Our intention is to develop awareness of self-discipline, responsibility and mutual respect in our pupils.

Good work and good behaviour are acknowledged by rewarding for example, house points, Dojo points. When someone breaks these rules, appropriate sanctions are applied. Serious discipline problems are discussed with parents early on and this partnership is emphasised. The school has a home agreement to be agreed and signed by the pupils, parents/guardians and staff.



The Restorative Approach

Here at Ysgol Gymraeg Glan Ceubal we use The Restorative Method in order to build, maintain and repair relationships. We hold discussion circles in each class in order to promote positive relationships and use purposeful questions to respond to incidents of conflict. The Restorative Method engages and develops positive relationships and resilient communities, in order to minimise damage, de-escalate conflict quickly, preventing and solving problems effectively. We conduct a survey of the needs of each class annually to ensure that the needs of the entire Ysgol Gymraeg Glan Ceubal community are met.



School uniform

The school has an official school uniform which is a red polo shirt, a red cardigan/sweater, and a grey (not black) skirt/dress/trousers. During the Summer Term, the pupils can wear a red summer dress or grey shorts.

Pupils are expected to wear dark shoes, keeping exercise shoes for lessons only. Please, buy shoes and exercise shoes with velcro for pupils in the Foundation Phase unless your child can tie laces or fasten a buckle independently. Please note, jewellery and small earrings (studs) are NOT accepted at school. See below a QR code and link for the School Essentials Grant. Please contact us if you have any problems or questions.

<https://www.cardiff.gov.uk/CYM/preswlydd/Ysgolion-a-dysgu/Cymorth-Ariannol/Grant-Hanfodion-Ysgol/Pages/default.aspx>



Friends of Glan Ceubal

The objective of the Friends is to support the education of Ysgol Gymraeg Glan Ceubal pupils by providing facilities for education at the school. Social activities are organised seasonally to achieve this, by fundraising for additional activities.



The Community

The school is an integral part of the community. The school takes part in a variety of different activities and also takes pride in the local connections and partnerships. We take advantage of every opportunity to develop relationships with all types of businesses and industries in order to enrich the pupils' learning experiences.



Policies

The school has a policy file relating to the curriculum and your child's welfare. The Equality Policy, Charging Policy, Health Policy, and Safety and Wellbeing, Toilet Policy together with the rest of the policies are available on our website.



The Governing Body

The Education Act (No. 2 1986) and the Education Act 1988 gave new responsibilities for the curriculum, sex education, finance, staff appointments, discipline and child prohibitions, publishing the Governors' Annual Report and holding Parents' Meetings in line with their wishes.

Governors serve for four years. Parent-governors and teacher-governors are elected by secret ballot. Parents governors are entitled to complete their four years after their child has left. A governor who is a teacher does not have the right to serve after he/she has finished teaching at the school.

Visit our school's website for a full list of governors and staff at Ysgol Glan Ceubal. www.ygolglanceubal.cymru



How to contact the school?



Class Dojo App

During the first week you will receive a letter with details on how to contact your child's class on dojo.



Contact by email

To contact the school by email use the address below:

ysgolglanceubal@caerdydd.gov.uk



Follow us on Instagram:
[@ysgolglanceubal](https://www.instagram.com/ysgolglanceubal)



Phone

Contact the number: 02920626650

If you do not receive a response immediately over the phone, leave a message so we can get back to you.
